



425 Hillside Avenue
Hillside, Illinois 60162

PERMIT NUMBER _____

APPLICATION FOR OUTDOOR SEATING

APPLICANT: _____ PHONE: _____

APPLICANT'S ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

EMAIL ADDRESS: _____

LOCATION: _____

CENTER NAME: _____

PROPERTY OWNER: _____ CONTACT NUMBER: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

GENERAL REQUIREMENTS:

- All outdoor seating must be adjacent to the restaurant or establishment. No remote or "off-site" locations will be permitted.
- All seating must comply with social distancing guideline.
- Tables must be located a minimum of six feet apart.
- Appropriate outside refuse containers must be provided and located in areas as to not violate health code requirements but sufficient to serve the entire outdoor seating area.
- Establishments are entirely responsible for maintenance and regular clean-up of their designated outdoor dining areas.
- Hours of operation for all temporary outdoor dining or patio areas shall cease at 10:00PM..
- All servers and restaurant/bar employees are required to comply with all protocols set forth by the Illinois Department of Public Health (IDPH) and as necessary to maintain safe social distancing.

PERMIT SUBMITTAL REQUIREMENTS:

1. A completed temporary permit application, including landlord approval.
2. A basic site plan as to where and how you will set up temporary outdoor seating, including the locations of all outside waste containers and dimensions showing proper social distancing compliance. Refuse/garbage containers need to be covered and maintained to ensure no excess waste stored outside of designated containers. Outdoor seating should not be located in designated handicapped parking spaces. Hand drawn site plans will be accepted as long as it is clear and legible.
3. A summary identifying the steps that will be taken to provide maintenance and clean-up of this area. This summary must include how you will comply with all social distancing regulations and safety protocols.
4. Details on the location of barriers or additional protection to be used to protect patrons.
5. Lighting and temporary electric needs to be included on the site plan.
6. A certificate of insurance naming the Village of Hillside as additional insured if your site plan for temporary outdoor seating extends onto public property.

Once approval of the permit is obtained, you may start setting up your temporary outdoor seating area. Prior to opening, you must pass an inspection and obtain a Certificate of Occupancy from the Village.

The undersigned hereby applies to the Village of Hillside for a permit herein described; and, if granted, the applicant shall comply with all requirements of the Village Ordinances relating hereto.

<i>For Office Use Only</i>	
Issued by: _____	
Village Administrator	
Date Issued: _____	

Signature of Applicant

Date of Application